



# OFFICE OF RESEARCH COMPLIANCE

Lowden Hall 301 DeKalb, IL 60115-2584 815-753-8588 Fax 815-753-1631 www.orc.niu.edu

14-Sep-2012

Lynne Thomas  
Northern Illinois University  
FO 428  
DeKalb IL 60115

RE: Protocol # **HS12-0297** "**Digital POWRR - Preserving digital objects with restricted resources**"

Dear Lynne Thomas,

Your application for institutional review of research involving human subjects was reviewed on **13-Sep-2012** and it was determined that it meets the criteria for exemption, as defined by the U. S. Department of Health and Human Services Regulations for the Protection of Human Subjects, 45 CFR 46.101(b), 2

Although this research is exempt, you have responsibilities for the ethical conduct of the research and must comply with the following:

Amendments: You are responsible for reporting any amendments or changes to your research protocol that may affect the determination of exemption and/or the specific category. This may result in your research no longer being eligible for the exemption that has been granted.

Record Keeping: You are responsible for maintaining a copy of all research related records in a secure location, in the event future verification is necessary. At a minimum these documents include: the research protocol, all questionnaires, survey instruments, interview questions and/or data collection instruments associated with this research protocol, recruiting or advertising materials, any consent forms or information sheets given to participants, all correspondence to or from the IRB, and any other pertinent documents.

Please include the **protocol number** (**HS12-0297**) on any documents or correspondence sent to the IRB about this study.

If you have questions or need additional information, please contact the Office of Research Compliance at 815-753-8588.

Sincerely,

David Henningsen

Chair

Institutional Review Board #1