

# Digital POWRR

## Preserving digital Objects With Restricted Resources

### MEETING MINUTES

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**Date:** Monday, November 5, 2012

**Time:** 9am – 10am

**Place of Meeting:** Founders Library 409

**Attendees:** Aaisha, Jeff, Meg, Patrice, Amanda, Drew, Lynne, Jaime, Katharine, Matt, Sarah, Stacey, Nathan

- Welcome to the team Nathan!!
- Partner Updates
  - ISU – Patrice & Amanda
    - Attempted to get IRB approval, still waiting
    - Awareness building presentation to the library
    - About 20 people “lined up” to interview
  - WIU – Jeff
    - Handful of interviews done (12 or so)
    - Having difficulty getting people to participate
    - Some of the interviews were with community partners
  - IWU – Meg
    - Looking to mess with database
    - Got IRB approval
    - Going to also make requests for digital objects
  - CSU – Aaisha
    - MOU is in legal right now
    - 6 interviews done, goal of 15 for the end of the semester
    - IT talking about password protecting flash drives
    - Has been using database to enter information
    - Yes to keeping digital objects until the face-2-face
  - Interviews
    - Have you been using the database?
      - Jeff plans to
      - Patrice and Amanda as well
      - We can train about this database on Dec 4<sup>th</sup> face-2-face
  - Conference proposals & attendance
    - Katharine – Midwest Archives Conference...declined ☹
      - In future easier to submit a proposal when we know what is going on
    - Rare books and Manuscripts conference in June – Lynne, waiting for call of applications
    - SSA application sent out, conference in August
      - Lone Rangers (?) group is considering as well
  - NIU – Vendor fun and tool acquisition
    - We have completed 8 interviews
    - Nov will be interview month here
    - Tools (Divide and Conquer)
      - Quotes are appearing different that we expected

- DuraCloud quote was low, we don't have to join as full members to try it, working to test a terabyte of data (preservation plus \$2,400)
    - Has a limited number of users (2 at a time)
    - Has at least 2 data centers (Amazon, SDSC)
  - MetaArchive – Won't have to buy a server
    - Katherine Skinner take proposal in early December
    - Would pay consulting fees
  - Preservica – Work on consultancy model, first quote was \$20-30 grand, ...lots of money...was a mistake. Then more like \$8,100 for a terabyte. (For only one cloud, Amazon) Then extra costs on top of the storage.
    - Safety deposit box Software
    - Adds up to \$21,000+ for first year and setup
    - Do we still want to test this?
      - If that remains the price it would be difficult to afford
    - They want us to test the product and let them know
    - Consortium model? Cost could go down, using Amazon glacier on the backend to help reduce costs
    - Most robust out of what we are looking at
    - Very new tool
    - Two-fold purpose, test the tool and tell them their pricing is too high
    - If they remain firm on pricing it may be purposeless to test it
  - DPN? Private LOCKSS network – same model as MetaArchive, and MetaArchive is attempting to work with small institutions where DPN is not
- Case Studies
  - Digital Preservation Principles: Nominations of which set to use for our “gold standard”
    - The “10 Principles” give us good wiggle room but still give us things to strive for.
  - Self Assessment Survey
    - Liz's new version will be emailed out
      - Jaime has it, cannot go on Wiki, you will receive this via e-mail
    - Feedback, please
      - Will this work for our purposes?
      - Will discuss in December face-2-face
  - Framework for our institutional bios – Will revisit this at Face-2-Face
- Tool Evaluation Grid
  - Proposed grid
    - We are looking at it today
    - Sending to Chris Prom as well
    - Will work in feedback at Face-2-Face in December

- Once finalized we will split up tools to evaluate
    - Putting the steps into a workflow format, trying to decide which terms to use
    - Have definitions for these terms so we all understand what we are checking for on the tools
  - Discussion
    - Look over this and give us any feedback
    - We will try to also go through grid with some robust tools to “test” and so we can explain the process at the face-2-face
  - List of tools set in stone by December 4<sup>th</sup>
    - Large list
    - Will be put on wiki, please check it and add your input
- National Conference/Workshops
  - Or...how do we disseminate our findings to the largest segment of our target audience while not going crazy and still fulfilling our contractual obligations
  - Conference call set up with Chuck Thomas to discuss this
  - We aren't sure yet what we are going to do
  - Why not piggy backing?? Because the places we are trying to reach may not have the money to send our target audience members
  - State wide consortium list to try and reach our audience that way as a possibility
  - Webinars?? We'll do that no matter what.
  - ALA preservation week? Piggy back off of this?
  - How do we reach the non-library people?
  - DEPOT? Integrate our findings into their programs?
  - Face-2-Face more valuable, Webinar does have limitations
  - To do....think about this, what do we do?
    - Not just the paper
    - How do we teach others to implement our findings at their institutions

**NEXT MEETING December 4<sup>th</sup> @ NIU!!!**

Next Advisory April 4<sup>th</sup> & 5<sup>th</sup> (Keep this penciled in)