

Digital POWRR

Preserving digital Objects With Restricted Resources

MEETING MINUTES

Date: Monday, February 4, 2013

Time: 9 – 10am

Place of Meeting: Founders Library 055

Attendees: Aaisha, Jeff, Meg, Patrice, Lynne, Drew, Jaime, Sarah, Nathan

- Changes in Project Activities
 - Update on Process
 - Sending proposal for change of activities to IMLS
 - So partners will be able to travel! Yay!
 - NIU office of sponsored projects approved and sent it to IMLS and grants fiscal, so hopefully we won't have more hiccups.
 - Chuck likes our website ☺
 - Advisory Board Meeting
 - April 4th-5th meeting dates aren't going to work ☹
 - Looks like either May 15th-16th or 16th-17th will be the new dates
 - May 15th and 16th may work best
 - Paul Wheatly collaboration
 - His tool registry proposal was one of four to get the go ahead for moving forward
 - We've sent him some ideas, and had some good back and forth discussions about requirements with him
- Partner Updates
 - CSU
 - Has had trouble getting responses. May just stick with 15 she has.
 - ALA proposals have gone in, two of them, hasn't heard back yet.
 - ISU
 - Has had 5 interviews, has more coming up.
 - Should have 12 interviews by the end of Feb. Goal for 15.
 - Paper for OCLC, due July 1st and in the works, may touch on some tools
 - IWU
 - Proposal for the SAA that was accepted is either a short paper or.....it's paper format rather than discussion format. It's a work in progress!! Looking for someone who is not on the project to participate as an outside commenter.
 - Lynne is working on finding said commenter (Ricky...?)
 - Still having trouble with zipping files. Tried ISO, but watching it proved fruitless.
 - Looked at DCape, DCape is not a viable product at this time, they have run out of money.
 - Archive-It, only websites? Waiting to hear back.
 - Carbonite, looks awesome, sent a message to them with some questions, but have not heard back yet.

- IMLS end of the year report? Do we have a copy? Jaime e-mailed out in Dec, but we will get it up on the Wiki.
- WIU via Jaime
 - Difficult time scheduling interviews. DP not a high priority.
 - Has some concern about meeting cost share because of low-number of interviews.
- DP Tools – Updates
 - Tool Acquisitions
 - Waiting to hear from DuraCloud about how to set up the account and start using services, yay for getting approval.
 - MetaArchive – they are piloting a new form of ingest (Bag-IT) and a web crawl, we expressed interest in testing both, but the contract said just Bag-IT, we replied with questions about why etc. Jaime will forward this exchange.
 - Mid-march we will decide if we will have to also test the web-crawling, definitely moving forward currently with Bag-IT
 - Tool Installations
 - Hoppla...interesting. Website has not been updated since 2010. Has not heard back from two e-mail messages. Were able to get it downloaded and installed on two out of the three workstation. Some concerns that java has been updated since then...but that's what a test is for.
 - Nathan has concerns that the program has not been updated, not on any type of website. Basically it has gone stale and doesn't look like even if someone wanted too they could pick it up. It's a java based application and java has been having some security issue...a bit scary. : /
 - We have three workstations at NIU to install. XP, Windows 7, and Mac OS Lion.
 - Installation phase rubric, will go on the wiki. If you feel like we are missing something, let us know!
 - We will try to keep our updates of our installation chronicles weekly to the wiki.
- Testing at Partner Institutions
 - Why?
 - Value in trying it at multiple locations/variety of institutions
 - Depends on IT departments, how much time they have etc.
 - When?
 - Before NIU is there to help so we get a good picture as to what it really looks like with only the resources you have. (March to May)
 - After that process NIU could come out to help get over any bumps
 - May or June/...July? is the extended date for testing these products
 - We have until this time next year for installation and testing.
 - How?
 - Each partner try to go through the process on their campus and then NIU can come out to help after.
- Other notes...

- No longer doing a 6 month no-cost extension, but a 12-month no-cost extension. This means no worry is needed for meeting cost share!!!! 2 year budget, 3 years to get it done! 😊
- Conference in MI – July 21st-23rd, 2013, Aaisha is planning on going to attend for research purposes.
- Let us know if you need more hand out Digital POWRR cards! 😊