## MEETING MINUTES

# Digital POWRR

# Preserving digital Objects With Restricted Resources

### Date: Monday September 15, 2014

### Time: 10:30 am – 11:40 pm

### Place of Meeting: Founders Library 145D/Conference Call

### Attendees: Aaisha, Jeff, Meg, Patrice, Jaime, Lynne, Danielle, Kyle Rimkus

* Workshop Updates
	+ San Francisco Day1: about half the registered people showed up
	+ San Francisco Day 2: there were actually 2 sessions, one for regular participants and one for those that worked for the San Francisco public library system- which went very well. The library wants us to consider doing some consulting work for them
	+ We are getting feedback from those who attended the Pilot and MAC workshops, we will be sending the next batch of follow-up surveys to those that went to Charleston
	+ Presentations: SAA Meg had a lot of information and conversations, especially at the ‘preservation helpdesk’
	+ There is a new version of DDA out, that was very well received in San Francisco. Seth is working on a push button reporting system which should output human readable reports in 4 different formats, html, csv, summary reports with counting functions, and last modified date style reports
		- This is going a little slow, but he Seth seems to be very interested in getting this done
	+ Patrice/Meg are going to Denton and will be putting on a condensed version, similar to what Meg did at U of I
	+ St. Paul people are leaving tomorrow and should have about 15 participants
		- Pre-reqs were sent out this morning, a little late, but we only got the listserv on Friday
	+ Some conference workshops were cancelled due to lack of sign-ups
	+ Smith College has waitlists for both days
	+ Patrice has been looking for a local venue to hold another local workshop, maybe SIUE
		- There should be about $8000 left in the budget
	+ In St. Paul- Jaime suggests check that DDA opens on everyone’s laptops during the morning session, so that the afternoon runs smoother.
		- The room will have internet access
	+ Any last prep needed for Denton?
		- Meg and Patrice are working on getting flash drives set up
* White Paper
	+ Stacey is not here so we do not have up to date information, but in the first 48 hours of it going live, there were 500 downloads
	+ IMLS wants to feature our project
		- Meg heard a plug for our project at an oral history symposium
	+ Not much feedback from the advisors, but they are promoting on Twitter, etc
	+ There was a little hiccup where the paper was not available, but that has been fixed
* Cost Share
	+ Should have up to Quarter 11, everything is wrapping up so make sure to get them to Jaime, including those at NIU
		- They should be due to IMLS around Febuary 1, but try to get them to Jaime sometime in December
* Other Grants Updates
	+ No updates on workshop grant from NEH. They sent around the first round of rejections, historically there will be a second round of rejections and then acceptance letters
		- This will need some restructuring as one of the PI’s may be stepping down. This could also include an opportunity to train people from partner institutions
	+ Implementation grant through IMLS: Lynne and Kyle will be co-PIs they are working on a draft of the 2 page proposal this afternoon which is due October 15
		- The sponsor project person from NIU will be joining them to help
		- Kyle has a proposed budget to use as a jumping off point
		- After St. Paul- there maybe opportunity to edit through google docs or some form
		- What does it look like?
			* Content needs to get to U of I to be put into their supercomputer and then saved. Will utilize Medusa
			* CARLI has offered encouragement, but not willing to sign on long term therefore Lynne and Kyle will ask for time in the grant to create a budget without CARLI
			* Accounting and legal are on board from NIU
		- What about partner involvement?
			* Kyle: they can help identify a body of content and author metadata then it would depend on different capabilities of the partner
			* Pilot idea of how to get content back from the supercomputer
			* Idea that services during grant would be free, then costs shred with grant, then totally up to university
			* Partners should look for more information after Lynne and Kyle meet, they could possibly be consultants on this grant
		- Possibility of bringing in Northwestern and UIC
		- Are there questions on the implementation?
			* Meg: have you engaged the state library? There have been phone calls made and members of the team will be going to DPLA
			* The wording of contracts is under negotiations but should be forthcoming in terms of a collaborative model
		- San Francisco Day 2 mentioned wanting each other’s emails to keep the conversations going. – Amanda will send those out
	+ Meg: Archivematica/DuraCloud working together in an interchangeable format. DuraCould sent out a Memorandum of Understanding, will start today and go through December
		- Asking 20% work time, conference feedback.
		- IWU signed up last week
* Anything else?
	+ Aaisha: working group calls in November- Jaime and Lynne will be doing a 20 minute presentation with Q&A and powerpoint
	+ DPOE want to update themselves – what is future of our knowledge? Lots of people have suggested a partnership with DPOE with an implementation/pragmatic focus
		- Jaime will be in contact with people we already have connections with so that there is one point of contact
	+ If you are sending in receipts for reimbursements, we need originals
	+ Jeff needs to get set up for Smith College
		- He delivered his paper electronically from a distance to Spain
	+ Patrice suggest Newberry in Chicago as a venue for a local workshop which we will look into
* Happy Monday!