## MEETING MINUTES

# Digital POWRR

# Preserving digital Objects With Restricted Resources

### Date: Monday July 7, 2014

### Time: 10:30 am – 11:15am

### Place of Meeting: Founders Library 409/Conference Call

### Attendees: Jeff, Meg, Drew, Jaime, Danielle, Martin

* Upcoming Travel
  + Will Martin be available for more travel? He will finalize his grad courses next week, then have a better idea
    - Stacey is willing to switch Denton and San Francisco if he wants
  + St. Paul (AASLH) and Denton (Digital Frontiers) are set with 3 people, but if more are interested in travel and more than 12 attendees sign up, a fourth team member may be needed
  + Chicagoland: we have a lot of interest so we should try to get another Chicagoland workshop set up
    - Southern Illinois would be another possibility
  + Jaime has a budget meeting on Wednesday to discuss expenses and find out how much more we have for travel
    - The plan was to apply everywhere, but we have been accepted pretty much everywhere
  + Any other proposals out?
    - Amsterdam was not accepted
    - We have not heard back from MAC
* Partner Updates
  + The White Paper was sent to IMLS on June 13, received confirmation. Poked them again on June 30, but have not heard back
  + In the White Paper there has been a question of including institution specific models (NIU and Wesleyan have them)
    - Is it a good idea to put the institutions names on them, or should we keep the models more general?
    - Drew agrees with Stacey’s point of view that it may seem like an endorsement over a recommendation
    - Danielle: plans may change and the models may not reflect what is actually happening
    - Martin: Agreed, since we don’t know, maybe not
    - Jaime: we can add the models we have as appendices to the case studies on the wiki – if any other institution wants to create one send it along!
  + Meg: Fraternity Workshop: attendees were more technologically advanced, she focused more on the introductory basics and attendees could have gone further. Participation was really good, attendees like the communication strategy. DDA would have been nice if time allowed
  + Jeff: Paper for Spain has been accepted – he will use language from the White Paper
    - His proposed budget is forthcoming (still waiting for IMLS approval)
  + Would Jeff like to Chair the AASLH? Not sure what it entails, mostly being the point person
    - Sure
    - Most team members will be staying with family for AASLH to save money
  + Everyone keep Jaime updated on number of registrants for workshops
  + Martin: Charleston Data Driven: used new DDA version and it was worth every penny; there were some technical bugs
    - There was a different audience makeup in Charleston, so examples were changed on the fly to accommodate.
* Evaluations
  + Do we think the scores are accurate?
    - What sort of trends are we seeing with the comments?
    - We have already changed based on some comments (introductions, will be creating a new cheat sheet, etc)
  + Possible Changes
    - Less time on advocacy, allow for personal collections to run through DDA
    - Or have pull out groups: more DDA practice or advocacy talks (advocacy can’t be ignored)
* Follow-up Questions for the Action Plan
  + Should they be specific or yes/no
    - Try to get a narrative, if some answers are no, ask why not, what barriers did you face
    - Jeff: use SurveyMonkey- it’s cheap and will help collate things
    - Meg: Ask reflective questions about the training, what was useful
  + We will mock up a survey and send it to the team